

Riverside School
Main Road,
St. Paul's Cray
Orpington
BR5 3HS

**School Travel Plan
January 2008
Edition I**



School Contact details

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Edition Number	One

Working Group

Working Group	
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Section one: Description of school and surrounding area

Riverside School is a special school for approximately 160 pupils aged between 4 – 19 years in the London Borough of Bromley. Riverside is a new special school created from the merger of Rectory Paddock and Woodbrook schools. The school has a diverse pupil population: all the pupils have severe or profound learning difficulties, and some may also have physical disabilities or Autistic Spectrum Disorders.

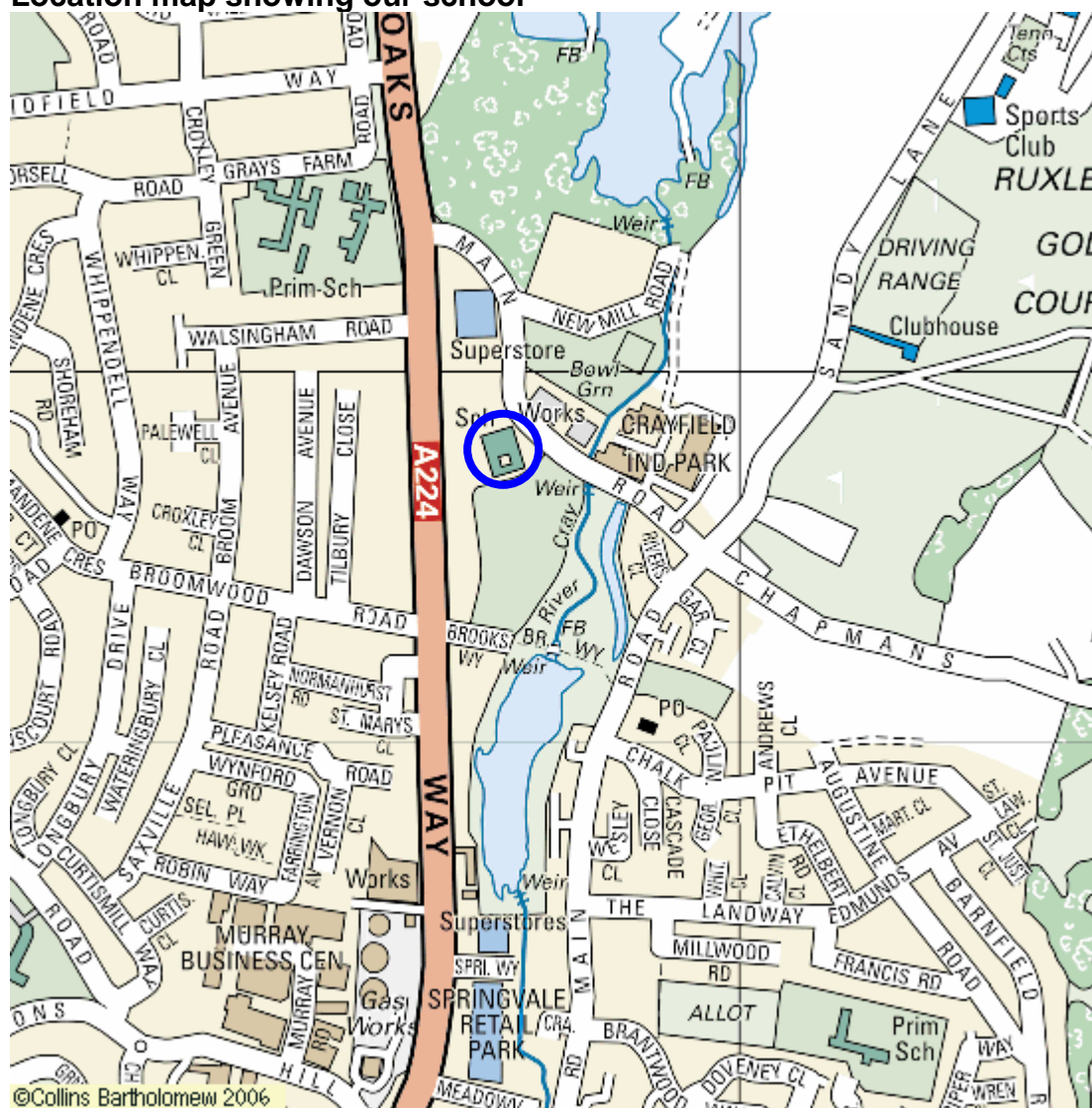
The school operates on a split site until September 2008 when the Beckenham campus will be closed and all pupils will then be located at the St. Paul's Cray site.

The St. Paul's Cray site adjoins parkland and residential areas but is also close to an industrial retail area and a business park. Main Road is very busy with traffic servicing these areas as well as being a busy cut through to avoid the nearby major route. The ongoing problems of parking are currently exacerbated by the construction employees working on building the new school in the existing school grounds.

The school has a dedicated staff car park and parking for minibuses at one end of the site with a separate gated entrance from Main Road. Short term visitor parking and minibus drop off occurs in front of the school building which has double gated separate entrance and exit onto Main Road.



Location map showing our school

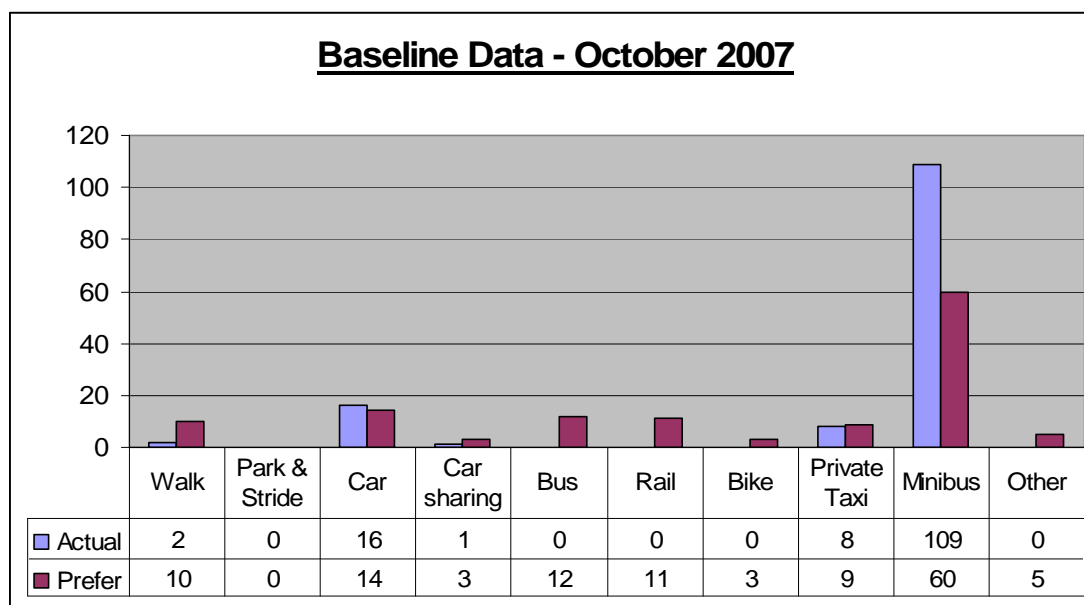


Our school community

Number of pupils on school roll all of which are SEN	158
Age of pupils	4 - 19
No of form entry	1
No of staff	120
No/% of pupils who are EAL	9%
No/% of pupils on free school meals	26%

Our catchment Area

Riverside School is a specialist provision for pupils with statements of educational need for with PMLD/SLD and ASD. As such we admit pupils from throughout the Borough of Bromley and also have pupils transported from some adjoining Boroughs. Nearly all of the pupils are transported to school by minibus organised by the Local Authority and most live more than 3 miles from the school.



School Facilities

Type of cycle storage facilities	None
Number of staff car parking spaces	34
No of visitor car parking spaces	3
No of school lockers	73
Playground shelter	Available for classroom areas but not for drop off/waiting area.

Our transport links

The closest station is St Mary Cray: It's a 20 minute walk from the station, by way of Station Approach, Cray Avenue, Station Road, High Road St. Mary Cray and Main Road. Several bus routes from Orpington and Sidcup run along Sevenoaks Way, past the end of Main Road, a few minutes' walk away. The Paul's Cray Hill terminus of Bus R4 from Orpington is also fairly near.

School opening times and school clubs

The school is open from 9.10 am – 3.20 pm. Staff normally begin to arrive from 7.30 onwards. We are currently investigating opportunities to extend of clubs out of normal school hours.

Section two: Why is a school travel plan needed? Our problems and concerns

Problem	How was this identified	Solutions	External help/funding needed?
Parking outside the school	Prior knowledge Split results from survey data	Situation should improve on completion of the capital project	N/A
Congestion at drop off and pick up times around school gates	Prior knowledge	Restriction to car parking in drop off/pick up areas. Review of arrangements when new building is complete.	Possible area for improvement/ use of capital funding
Length of journeys	Expectation following closure of Beckenham site	Review of journey routes.	Co-ordination with central transport
Lighting around the school environs	Staff survey	Review of options for improving lighting	Use DCSF funding
Other green issues raised by the surveys included: Recycling Reducing energy costs Using less paper	Survey data	Heightened awareness/ opportunities identified to increase recycling and reduce paper usage and energy costs through the curriculum	
Lack of secure storage for our cycles and staff cycles	Prior knowledge	Seek cycle storage through Mayors Cycle storage programme	Funding from Cycle Storage programme

Section three: How does the travel plan fit in with our school ethos?

A Shared Vision for Riverside School

Our Vision Statement

Together we will build a progressive, flagship school with a first class, holistic, curriculum centred on the needs of each individual pupil. Pupils will be stretched and challenged within a fun, safe and happy environment. The voices of pupils, parents and staff will be respected and valued.

The vision statement is underpinned by three key principles, collectively known as “The Three ‘P’s”;

- Pupil centred;
- Progression;
- Partnership Working.

Our Mission Statement

We will achieve our vision by constantly thinking about the bigger picture, working as one team, valuing our staff and their continual development and by frequently reviewing, debating and developing the curriculum.

Our travel plan will help us to look at ‘the bigger picture’, to work with our partners to address issues of safety and how we can all contribute to a greener environment.

As a school we recycle our paper, plastic and cardboard and our older pupils are involved in the collection and sorting of items for recycling. We recognise the importance of sustainable development and within our new build have grass roofed blocks. We are also looking for other ways to address green issues.

What we have done already

- ✓ We had road safety talks in June 2005 for 60 pupils
- ✓ We encourage our pupils to walk by taking them on local visits and take groups on local visits
- ✓ Cycle training in Summer 2005 and 2006 for 20 pupils
- ✓ We have taken groups of pupils on theatre trips to London using train, buses and trams
- ✓ We have looked at recycling and using materials as part of our science studies
- ✓ We are making bird boxes using recycled materials
- ✓ We have a well established recycling programme at our school
- ✓ Road Safety awareness is included within the curriculum and as part of this a traffic survey of volume and parking outside the school will be undertaken.

Our Awards

Riverside School has been awarded Activemark and Sportsmark. We are also an FA Charter Standard School and a Member of the South London Special League. We are working to achieve Healthy schools status.

Ideas for spending the capital grant

Riverside school has a large number of specially adapted bicycles which require storage in an area to make them more accessible. The staff survey also raised the possibility of additional cycle facilities which could be combined in cycle shelter/storage area. This may be eligible for funding from the Mayors programme but the facility may also need additional funding that could be contributed to form the capital grant.

The entrance to the school and lighting have also been raised as areas that could be improved.



Photos showing our bikes

Section four: Our aims and targets

Our aim is to increase opportunities for our staff and pupils to take part in initiatives which enable them to enjoy and achieve, stay safe and healthy and to be responsible citizens.

Target 1: To encourage pupils and staff to be healthy

By providing suitable storage we will increase the opportunities for our pupils to use their adapted bicycles to improve their mobility and to exercise. Staff can also be encouraged to cycle to work if safe storage can be provided and suitable changing/showering facilities are available.

We can record levels of usage to measure whether an increase has been achieved.

We will work with our catering contractors to review our lunchtime arrangements to encourage healthy eating and to achieve healthy school status.

Target 2: To increase road safety awareness and address safety concerns

Road Safety awareness is included within the curriculum and as part of this a traffic survey of volume of traffic and parking outside the school will be undertaken. Posters could be made and displayed asking people not to park too close to the entrances.

We will review options for improving the school entrance and lighting to address concerns about safety and congestion.

Target 3: To consider sustainability issues and work with our partners to encourage us all to be responsible citizens.











We will continue to recycle within school and look at ways to increase this and encourage our partners to increase their recycling. We will investigate options for recycling raw vegetable kitchen waste which could be composted for use by our 4 seasons horticultural business operated by students.

We will continue to increase the use of technology to reduce the amount of paper used; by, for example, publishing our newsletters on the school website rather than printing them and sending them home.

Target 4: To achieve healthy School status

We will work with our catering contractors to review our lunchtime arrangements to encourage healthy eating and to achieve healthy school status.

Section five: Consultation

-  Sue Crane met with Borough School Travel Advisors Summer term 2007.
-  We completed a pupil/parents survey – October 2007
-  We completed a staff survey – October 2007
-  We completed a hands up survey – October 2007
-  Sue Crane has discussed issues with Gill Needham the PSHE and Inclusion co-ordinator. Working parties will be established which will overlap to consider lunchtime arrangements; healthy schools; extended schools
-  Transport issues have been addressed by a working party including parents and central transport.
-  The plan has been discussed with staff at a staff meeting
-  Initiatives have been raised by and with school council
-  Travel plan aims have been raised during assemblies
-  The travel plan has been discussed with Governors.

Section six: Our action plan

Target 1 - To encourage pupils and staff to be healthy				
Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 1: To encourage pupils and staff to be healthy	Cycle club – to provide regular opportunities for pupils to have additional use of school bicycles during a school club. Targets for developing ability and amount of use could be set and rewarded	MC	Summer term 08	
Target 4: To achieve Healthy School Status	Seek storage under Mayors Cycle Storage programme <i>Link to curriculum citizenship unit 6 – developing our school grounds</i>	SC LF – LBB	March 08	Funding from Mayors Programme
ECM – being healthy	Record levels of usage to measure whether an increase has been achieved.	MP/MC	Once storage is installed	
SIP – to improve outdoor areas to create effective play spaces	Review our lunchtime arrangements to encourage healthy eating	SC/GN/KS Catering contractors	Spring term 08	
	Achieve Healthy Schools Status, utilising our travel plan as evidence	SC/GN	Summer term 08	
	'Bling your thing' – on bicycles, walkers, wheelchairs etc. to raise awareness of climate change	SC/GN	Summer term 08	Prizes from LBB STP Team

Target 2: To increase road safety awareness and address safety concerns

Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 2: To increase road safety awareness and address safety concerns <i>ECM – staying safe</i>	Review entrance and lighting for people walking to school	SC GN	Sept. 08	DCSF capital grant
	Road Safety talks for our pupils	GN RT – LBB	Autumn term 08	Talks from Road Safety officer
	Traffic and parking surveys linked to Geography	CC	Autumn term 08	
	Posters made and displayed asking people not to park too close to the entrances.	CS	Summer 2008	Winning poster made into banner for outside school sought through LBB travel plan team

Target 3 : To consider sustainability issues and work with our partners to encourage us all to be responsible citizens.

Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 3: To consider sustainability issues and work with our partners to encourage us all to be responsible citizens. <i>SIP – partnership working</i> <i>ECM – being a responsible citizen</i>	School/home working to identify items that can be recycled	JP	Autumn term 08	Any funding?
	PSHE –how recycling can help the environment	VH/GN	Autumn term 08	
	Use public transport for school trips where appropriate	Class teachers	As and when required	Free travel scheme

CURRICULUM

Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 1:To encourage pupils and staff to be healthy <i>ECM – being healthy</i>	SCIENCE – exercising – how and why	CA	Summer term 08	
	PSHE – being healthy	VH/GN	Summer term 08	
	DT – healthy food choices; design a menu	GN	Summer term 08	

Target 3: To consider sustainability issues and work with our partners to encourage us all to be responsible citizens. ECM – Make a positive contribution	CITIZENSHIP – developing school grounds	JP/SS	Spring term 09	
	PSHE – how can recycling help the environment	VH/GN	Summer term 08	
	GEOGRAPHY & ICT – around our local area – traffic survey could also but linked to data handling and ICT for pictorial representation	CC/SJ	Summer term 08	
Target 2: To increase road safety awareness and address safety concerns ECM – staying safe	PSHE – Rules for staying safe and road safety	VH/GN	Autumn term 08	
	Road safety talks from Road Safety Officer	GN RT - LBB	Book in for Autumn term 08 to link with darker evenings	Talks from Road Safety Officer
	ART – posters to discourage parking. Winning poster transferred onto a banner	CS LF - LBB	Summer term 08	Banners from LBB STP Team

OTHER

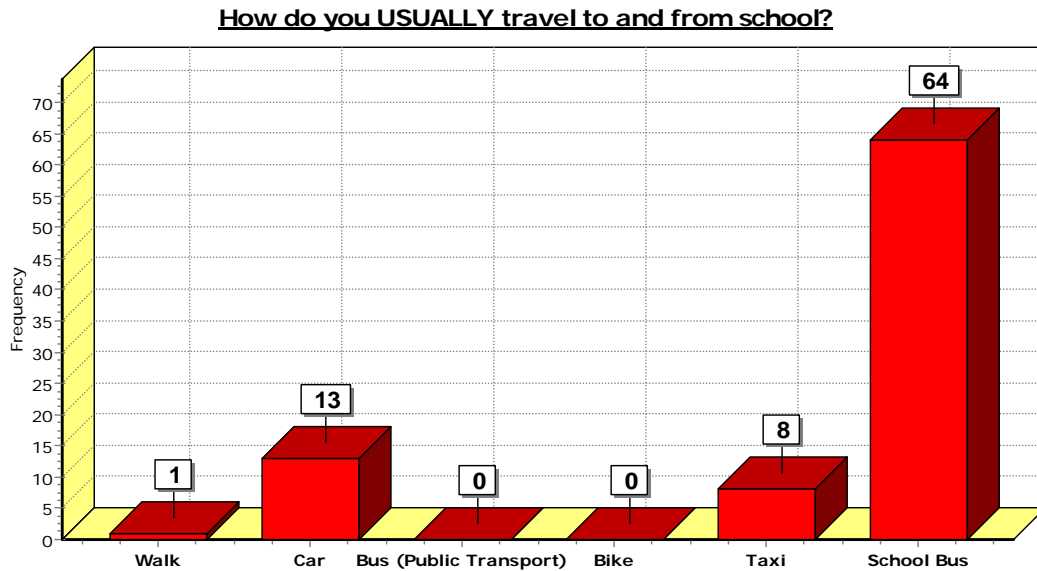
Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 3: To consider sustainability issues and work with our partners to encourage us all to be responsible citizens. SIP – partnership working	Review lighting	VH/MP	From autumn term 08	DCSF grant
	Review journey routes	VH/SC	Summer term 08	
	Continue with our recycling programme	All class teachers	Termly	

PUBLICISING OUR PLAN				
Aim/target linked to?	Initiative	Lead person	Deadline	External help/funding?
Target 3: To consider sustainability issues and work with our partners to encourage us all to be responsible citizens. <i>SIP – partnership working</i>	Have a dedicated travel plan notice board. To be updated by our school council	SC/JP/CE	From April 2008	
	Newsletters on our travel plan	SC	Termly	
	School council meetings	JP/CE	Termly	
	Add a section on our website about our travel plan	SC/SJ	Termly	
	Add a section to our school prospectus	VH/SC	September 2008	

REVIEW & EVALUATION OF OUR PLAN			
Initiative	Lead person	Deadline	External help/funding?
Full consultation	SC	Autumn 2010	Surveys from LBB
Full re-write of our plan	SC	Autumn 2010	Support from LBB
Review	SC	Autumn 2008	
Hands up surveys	SC	Autumn Yearly	Surveys from LBB
Maintain evidence file of all STP activities	SC	From STP signoff	

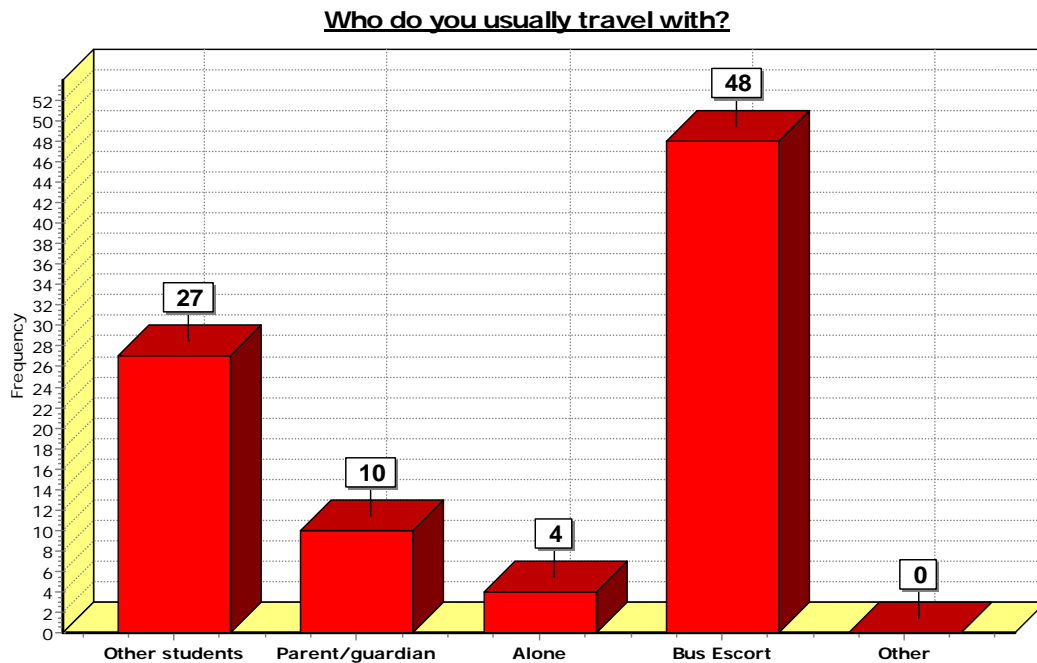
**Riverside School
Pupil Survey Results
October 2007**

We had a 50% return rate for these surveys.

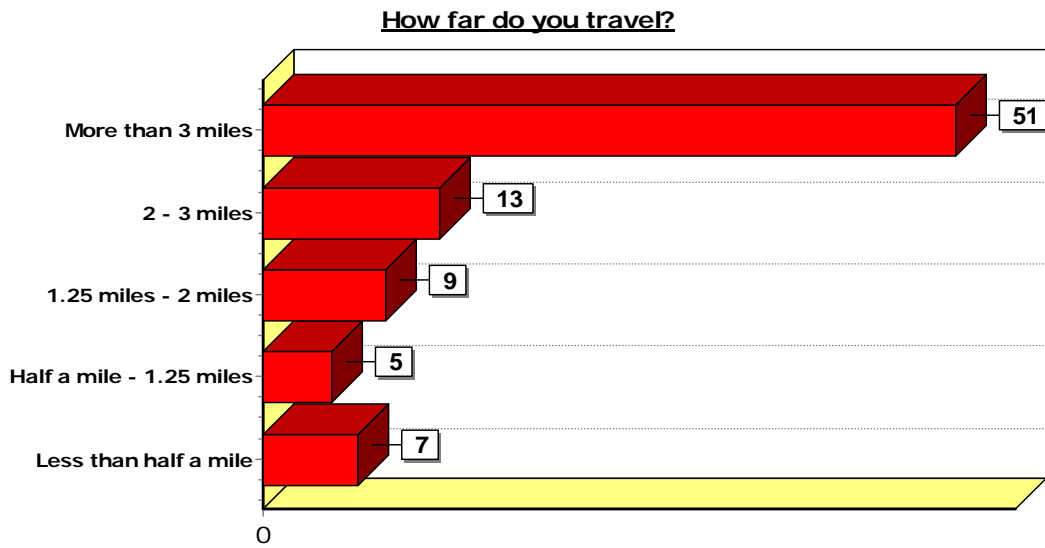


The majority of pupils travel to school by school bus. The next most popular mode is car followed by taxi.

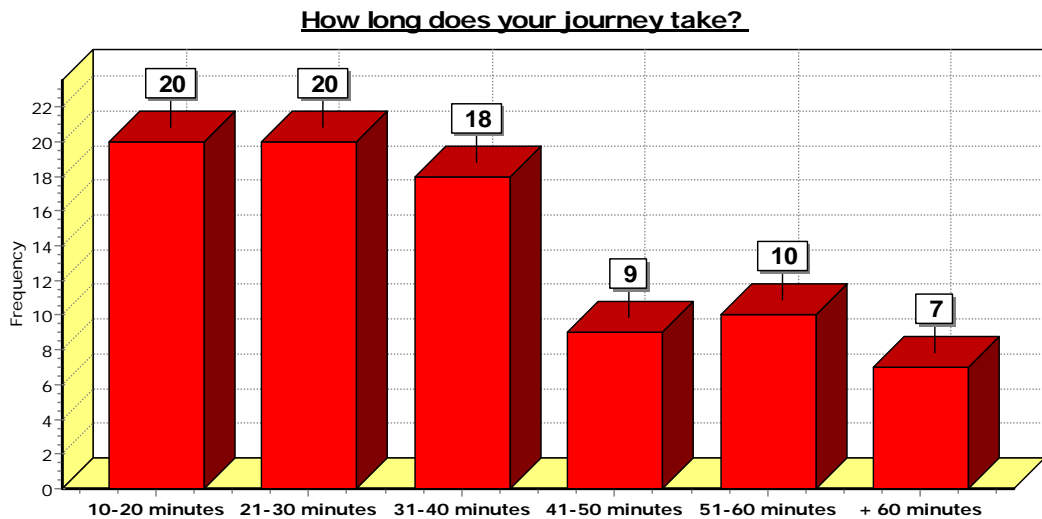
We asked pupils who they normally travelled with on their journeys to and from school. Most pupils travelled with bus escorts, followed by other students and parents.



We asked parents/pupils how far from school they lived. Most pupils lived over three miles from school.



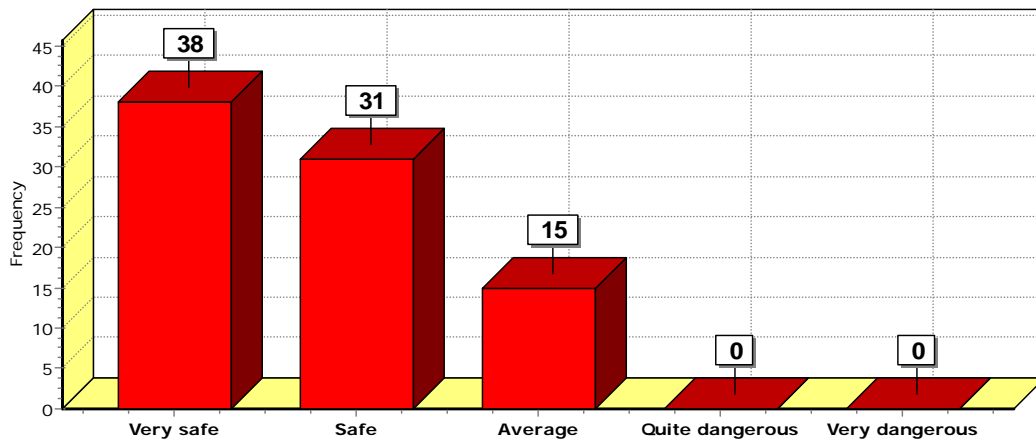
Linked to this above question we asked parent/pupils how long it took to get to school.



Most journeys took between 10 and 30 minutes. 18 pupils' journey took 30-30 minutes. Seven pupil's journey took over an hour.

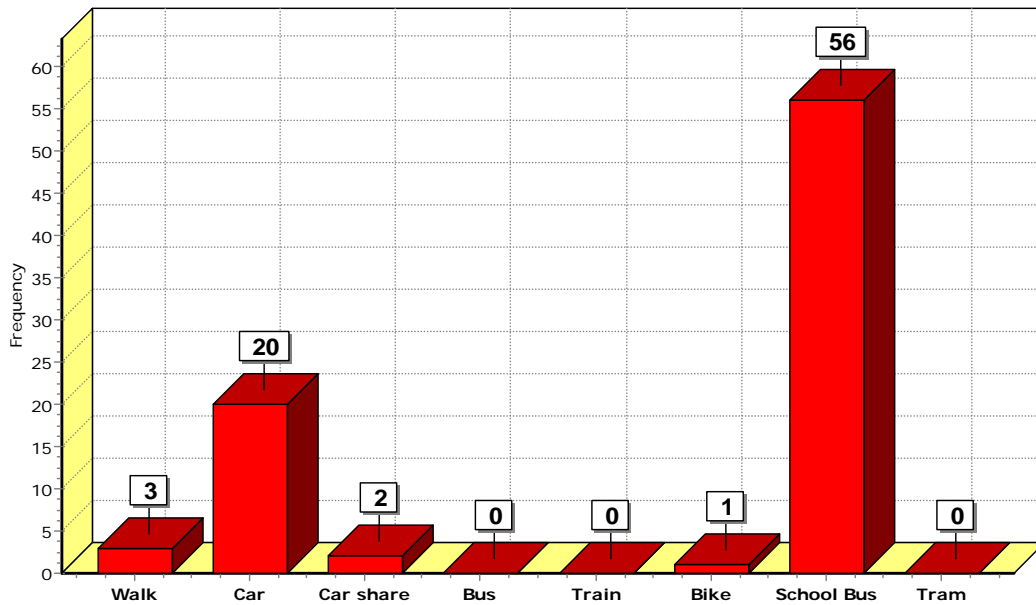
We asked parents/pupils to rate how safe they felt their journeys were.

How safe is the journey?



Most journeys were considered to be very safe to safe. We asked parents/pupils how they would travel if they had the choice.

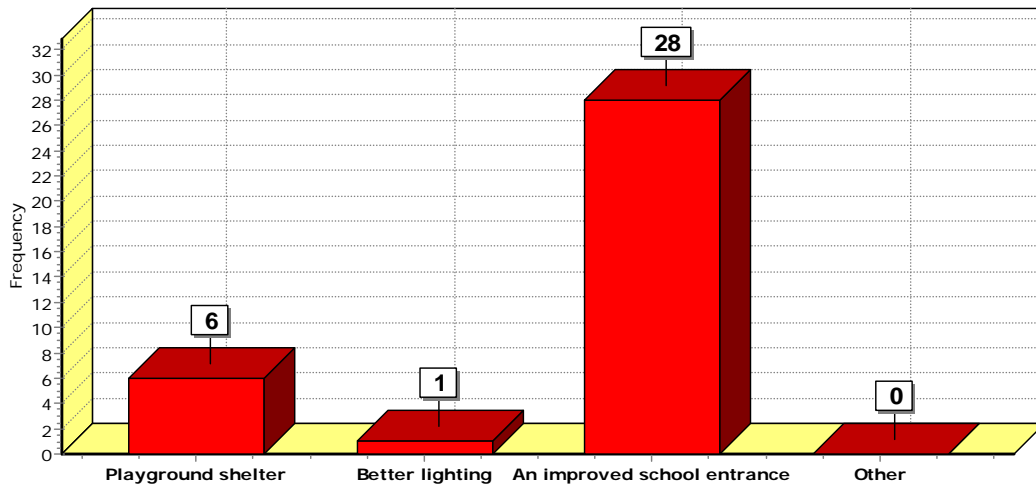
How would you travel if you had the choice?



The most popular mode was school bus, followed by car. Three pupils would like to walk.

In order to make the journey safer and more enjoyable for pupils we investigated what improvements parents/pupils would like to see made.

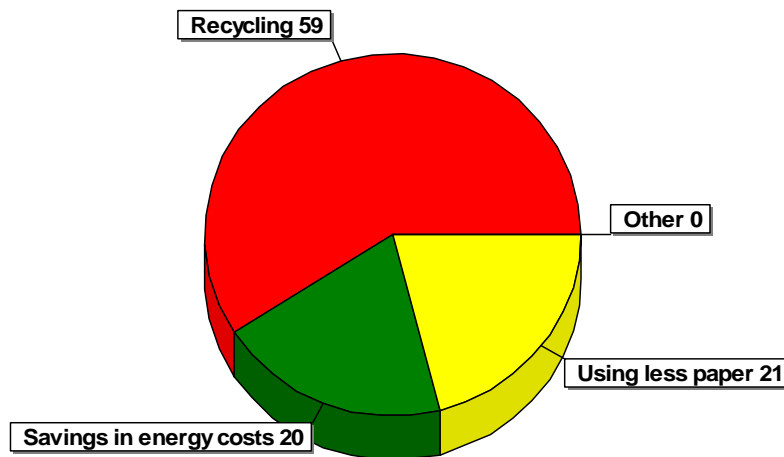
What improvements would you like to see made to help with your school journey?



The most popular response was an improved school entrance. This could be addressed through utilising the DCSF capital grant.

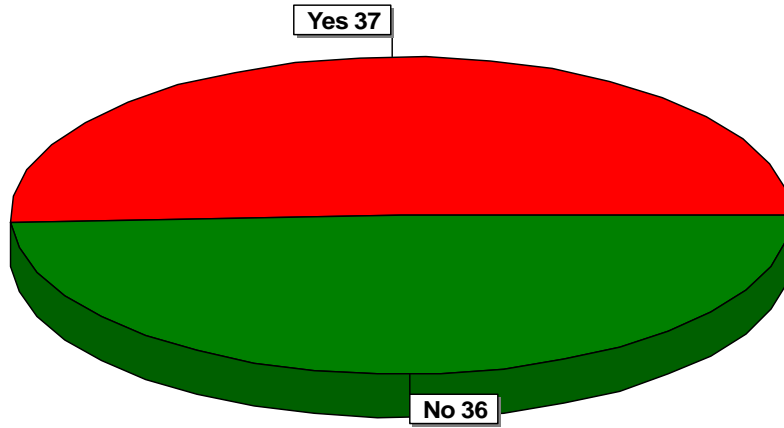
We asked parents/pupils what activities they could do to improve the environment. Most pupils felt that recycling more and saving in energy costs were the best activities.

What things do you think we could do at school to help improve the environment?

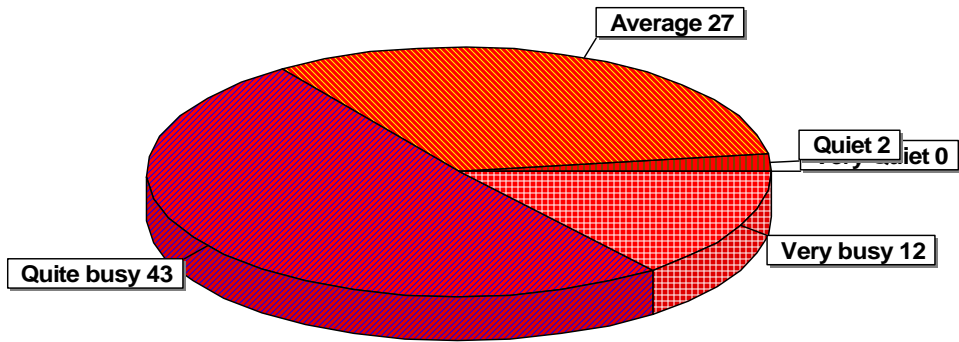


Finally we asked parents/pupils about their perceptions of parking and traffic levels around school. There was almost a 50/50 split between whether parking was considered a problem or not with traffic levels perceived as quite busy to average.

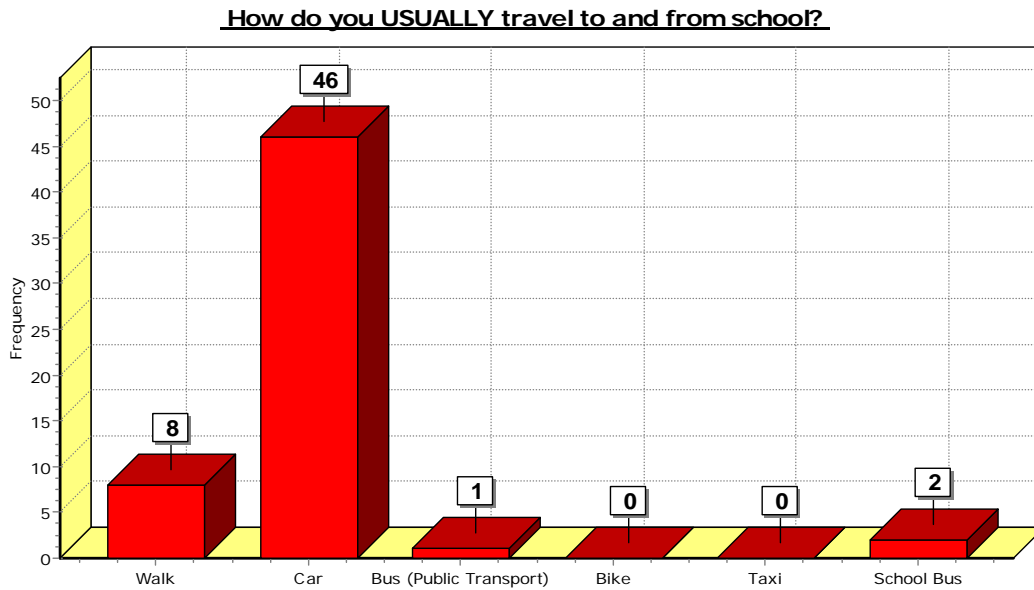
Do you think there is a problem with parked cars outside your school?



How busy do you think traffic is outside school?

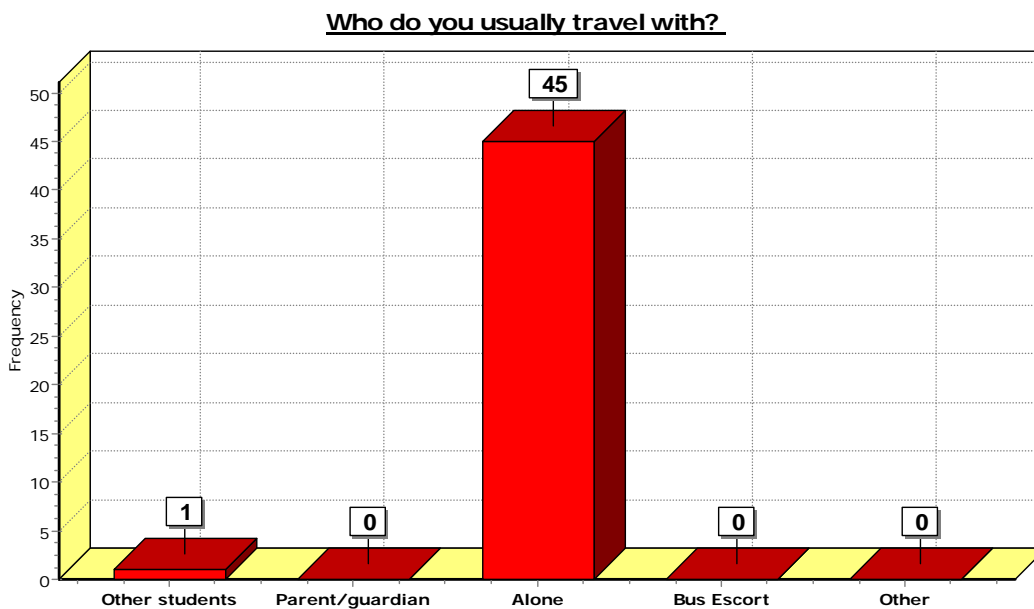


**Riverside School
Staff Survey Results
October 2007**



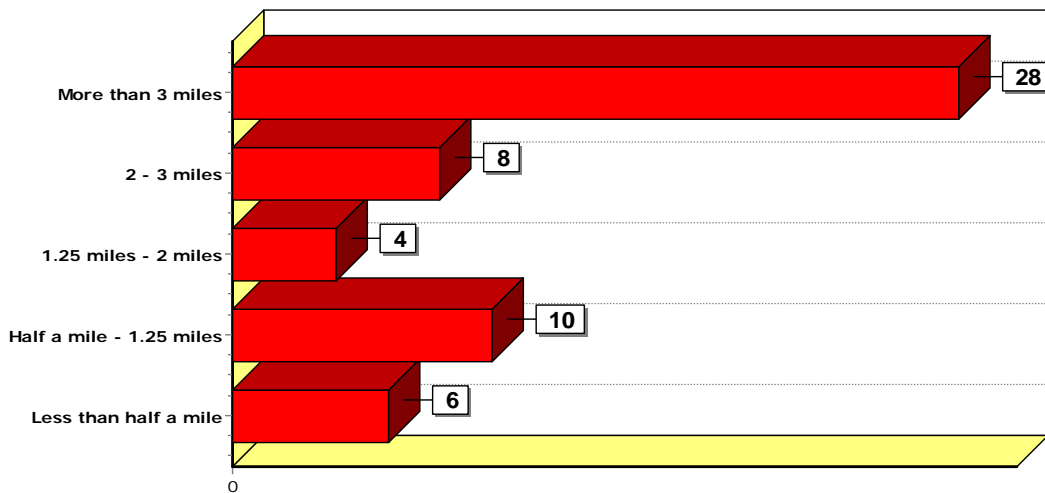
Most staff travelled to school by car. Eight members of staff walk to school. One uses the bus and 2 use the school bus.

We asked staff who they normally travelled with, Most staff travelled alone to school.



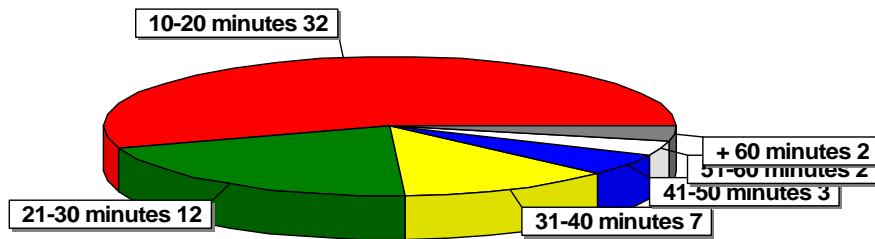
One member of staff travelled with another person. We asked staff how far from school they lived and how long their journeys normally took.

How far from school do you live?



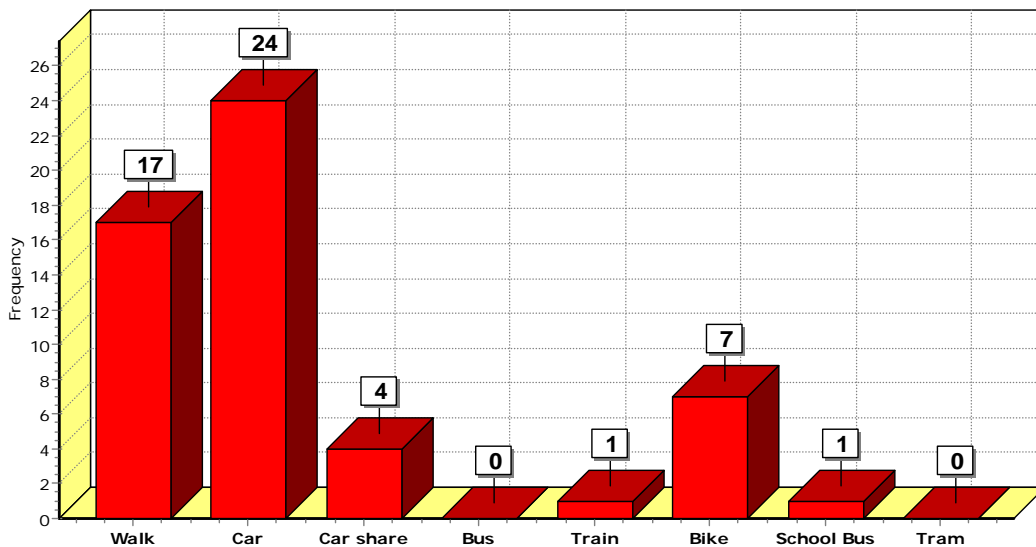
Most staff lived over three miles way however, six lived within half a mile and this was reflected in the first graph where eight members of staff walked.

How long does your journey take?



Most journey too between 10 and 20 minutes. Two members of staff's journey took over an hour.

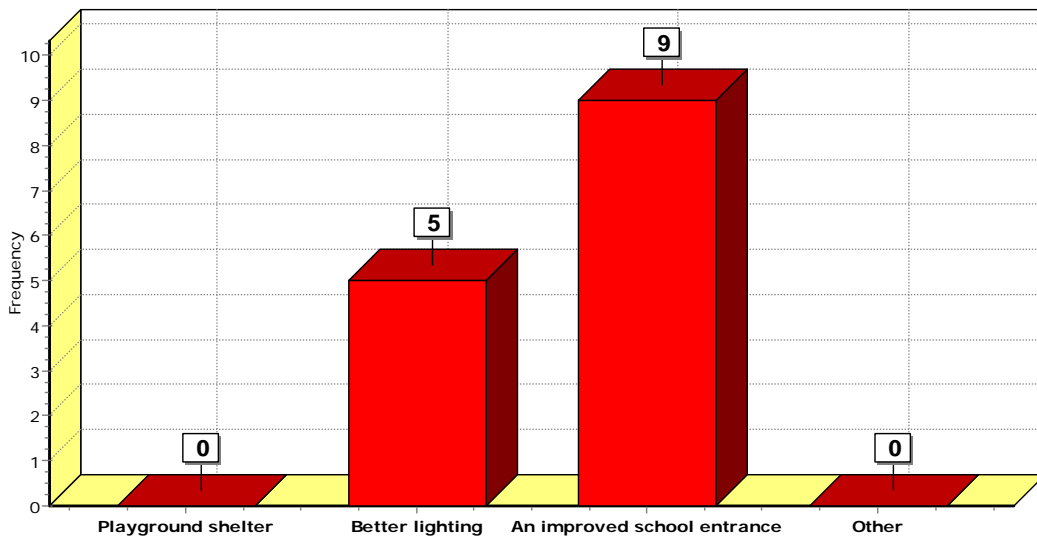
How would you travel if you had the choice?



We asked staff how they would prefer to travel if they had the choice. Car was the favourite followed by walking and cycling. Maybe a pool bike system for staff could be implemented.

In order to make the journey more enjoyable or to encourage staff to use alternative modes of transport we asked what improvements they would like to see made on their journeys to school.

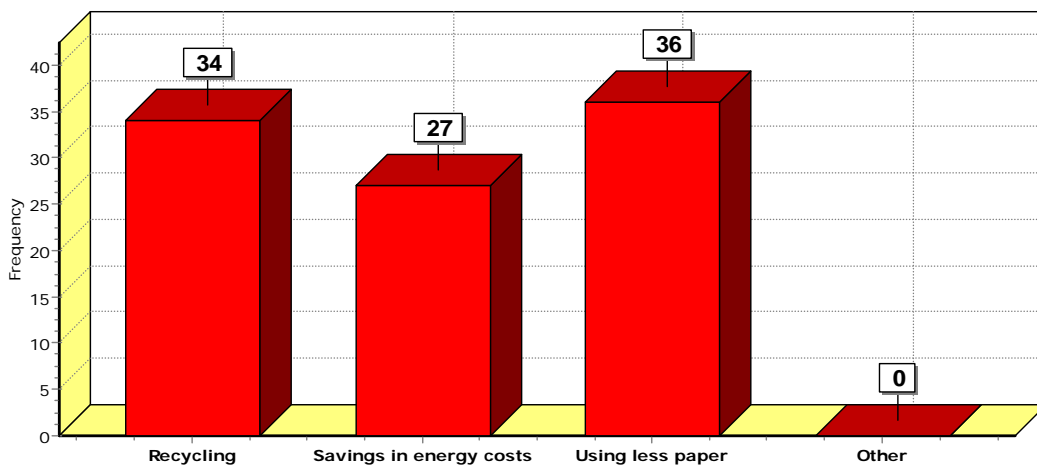
What improvements would you like to see made to help with your school journey?



There were two popular responses; improved school entrance and improved lighting.

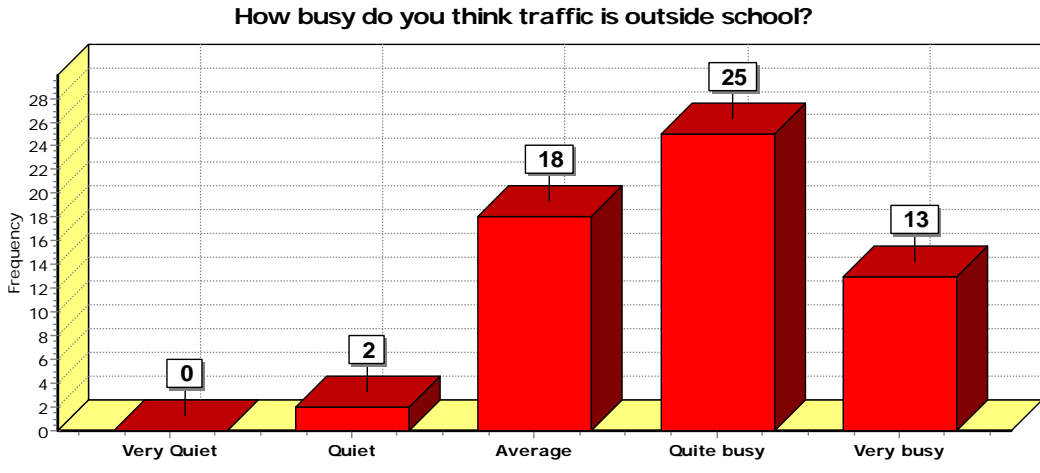
We investigated how staff felt they could help protect the environment within school.

What things do you think we could do at school to help improve the environment?



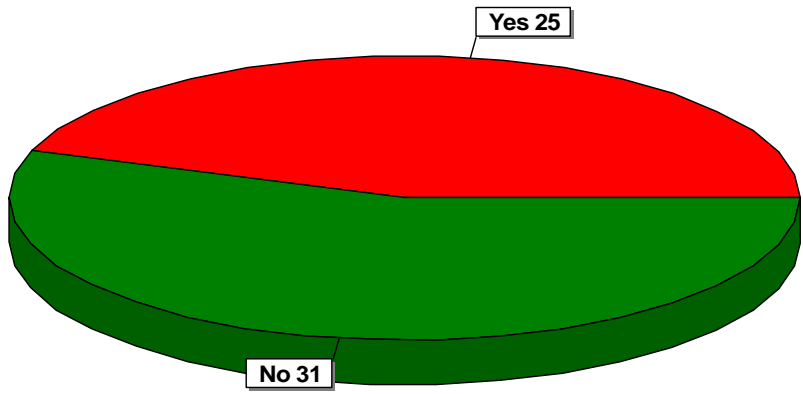
All three options were very popular with using less paper taking the top spot.

Finally we investigated staff perceptions on parking and traffic levels.



Most staff considered traffic levels to be quite busy with a fairly even split between staff opinions on parking around school.

Do you think there is a problem with parked cars outside your school?



London Borough of Bromley
Travel Plan Declaration Sheet

Riverside School - Edition 1

We the undersigned are satisfied this School Travel Plan meets the required standards for the school, Local Authority and DfES.

Signed .....Head Teacher

Name D. V. L. HINCHCLIFFE Date 29/1/08

Signed .....Travel Planner (School)


Name SUE CRANG Date 29/1/08

Signed .....Chair of Governors

Name PETRE BROCKHOUSE Date 28/1/08

Signed .....School Travel Plan Officer

Name Louise French Date 4/2/08

Signed .....Assistant Director of Transportation & Planning

Name Gareth Davis Date 4.2.08

Signed .....Assistant Director of Education

Name G. W. SEARLE Date 4.2.08

**SCHOOL
TRAVEL
PLAN**



THE LONDON BOROUGH

STP Quality Assurance Checklist	Borough	BROMLEY	School	RIVERSIDE
Essential Criteria in RED				
✓ DCSF number provided	✓ Number of pupils	✓ Written description of Schools locality		
✓ Type of school named	✓ Number of SEN pupils including numbers entitled to transport	Opening and Closing times (inc clubs and extended schools)		
✓ Age range of pupils	✓ Mention SEN pupils transport needs have been considered	✓ Description of Catchment area		
✓ Local Transport Links described	✓ Details of what the school is doing already	✓ Links to other initiatives e.g : healthy or sustainable schools		
✓ Location map and site plan	✓ Photographs	Description of extended/community use		
✓ Details of facilities (cycle storage, lockers, showers etc)	Postcode plots	✓ Number of Parking spaces		
Info about journeys during the school day (eg trips or between sites)	Inclusion of behaviour policies (eg buses and cycle policies)			
Survey Results				
✓ How do you usually travel (numbers) – all pupils	✓ How would prefer to travel (numbers) – all pupils	✓ Month and year provided when surveys done		
Use of historical data to show progress (essential for 3yr rewrites)	Information on how pupils travel home form school	✓ Detailed pupil questionnaires and results		
✓ Staff questionnaires and results	✓ Parents survey and results			
Consultation				
✓ Evidence provided of consultation with:	✓ Staff ✓ Parents ✓ Governors ✓ Other stakeholders: (eg: police/community leaders)			
Travel and transport issues				
✓ Clear explanation of how and when issues have been identified	✓ Clear objectives have been set	✓ Targets have been identified and are SMART		
✓ Clear list of travel and transport issues/problems/concerns				
Action Plan				
✓ An annual Action plan is provided	✓ Each action has a named person or group responsible	✓ Where an action is not for the school a link person has been nominated		
✓ Each action has a date	Identification of risks to implementation	Action plan contains commitment to existing initiatives and not just new projects and initiatives		
Monitoring				
✓ Date provided for annual review (month/year)	✓ Date provided for 3yr rewrite (month/year)	✓ Named person responsible for monitoring and review		
✓ Link to the School Improvement Plan	✓ List members of STP working group	✓		
Signatures				
✓ Head teacher	✓ AD Transport	✓ AD Education		
✓ Chair of Governors	✓ Other Stakeholders	✓ Pupil representatives		

STP Quality Assurance Checklist	Borough	BROMLEY	School	Riverside School
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Positive comments

Areas for improvement